

**Oyster River Cooperative School District**

**Regular Meeting**

**January 22, 2020**

**ORHS - Library**

**DRAFT**

**SCHOOL BOARD:** Brian Cisneros, Dan Klein, Tom Newkirk, Al Howland, Denise Day, Michael Williams. Absent: Kenny Rotner

**Student Representative:** Absent

**ADMINISTRATORS:** James Morse, Todd Allen, Sue Caswell, Suzanne Filippone

**STAFF PRESENT:** Barbara Milliken, Jon Bromley, Maggie Morrison

There were 2 members of the public present.

**I. CALL TO ORDER at 7:00 PM by Tom Newkirk**

6:30-7:00 Manifest Review

Tom Newkirk took a moment to acknowledge the absence of Laura Dobson for the last couple of meetings due to illness and wishes her the best. He also acknowledged the absence of Kenny Rother due to illness and wishes him well and looks forward to him returning.

**II. APPROVAL OF AGENDA:**

Tom Newkirk explained that he is requesting an addition to the agenda for a School Board Representative to attend the NHSBA 2020 Delegate Assembly to vote on their proposed resolutions.

**Denise Day moved to approve the agenda as amended, 2<sup>nd</sup> by Dan Klein. Motion passed 6-0.**

**III. PUBLIC COMMENTS:**

Dean Rubine of Lee informed the Board that his band played for Mark Milliken at a banquet to raise money for trauma at Brigham and Woman's. It was an amazing event with 100+ Oyster River people in attendance. It was great fun.

**IV. APPROVAL OF MINUTES:**

**Motion to approve 1/8/20 regular meeting minutes:**

**Revisions:** None

**Denise Day moved to approve the 1/8/20 meeting minutes as written, 2<sup>nd</sup> by Brian Cisneros. Motion passed 6-0.**

**Motion to approve 1/8/20 Non-public meeting minutes:**

**Revisions:** None

**Brian Cisneros moved to approve the 1/8/20 non-public meeting minutes as written, 2<sup>nd</sup> by Denise Day. Motion passed 6-0.**

**V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS:**

**A. District:**

Maggie introduced herself and referenced her backup in the packet that details the work that has been completed so far in the district. She informed the Board that she applied and approved to be a part of the 2020 UNHSI Sustainability Fellows Program. This program requires a matched contribution for \$5,000 which will support the hiring of an intern who will be updating the 2013 ecological footprint for the district. She also mentioned that Jon Bromley the co-coordinator would also be highlighting work achieved for sustainability.

Jon introduced himself and explained that both he and Maggie along with 9 students attended the 2-day Youth Climate Leaders Academy retreat in Vermont, where each student came with a climate related issue to work with. He stated that the students worked very hard and that it was a very successful venture for both staff and students. The students returned to their club with their project this year, which is to focus on Municipal Solid Waste and two main goals. The first will be to conduct a Waste Audit at both the high school and middle school with 2 main questions: What are main sources of waste and what do we do with it. The second goal is trying to create a new normal for sustainability within the schools and then the community.

Al Howland commented that solid waste is a regional problem not only at the school level, but at the town and state level as well. It would be great to get a representative from all levels to meet and brainstorm.

Maggie thanked all of the staff that have been involved in the sustainability effort and also a special thanks to Lisa Huppe and her drivers that made it possible for their group to attend the retreat.

Jim Morse stated that the one aspect of the new middle school is centered around sustainability and informed Jon that the architect would be more than happy to come into the classroom to speak with them.

Tom asked when this audit would be done and if they had a timeframe for completion that they could come back to report out to the Board.

Suzanne Filippone addressed the Board about the upcoming date changes for this years Prom and asked that Barbara Milliken who is the advisory for this committee to speak on her behalf. Barbara explained that she has been serving on this committee for 6 years and explained the procedure that is followed to set a date. She explained that this date is set a year in advance as we are competing with weddings, other school proms and our own district events. She also explained that there are few venues within a reasonable drive to hold this event. The settled on a date of May 22<sup>nd</sup> and reserved the venue, the DJ and photographer. When it was discovered the 22<sup>nd</sup> would have student conflicts, it was moved to Thursday, May 21<sup>st</sup> as May 22<sup>nd</sup> was a Teacher Workshop day. When the district calendar was changed to

accommodate the February 11 primary day, and used the teacher workshop day on May 22<sup>nd</sup>, this now made the 21<sup>st</sup> a school night and not possible for the prom. A new date of May 29<sup>th</sup> was confirmed with the venue. This date also became an issue due to multiple athletic conflicts as well as the UK trip. At this point we considered having the event at the high school and a survey was given to the students and they did not want to have the prom at the high school. The venue was again contacted, and a new date of April 3<sup>rd</sup> was given and as this date had the least amount of conflict, it was chosen.

Denise Day expressed her appreciation for the extreme effort that was put into this to find an alternate date.

Michael Williams stated that he recognized that we have a role in that we should have anticipated the primary date in the calendar, and also appreciated the effort that was put forward by Barbara and the students to come up with a new date.

**At this point Lisa Amarosa asked the Board if she could speak about this issue outside of the public comment section? The Board agreed.**

Lisa Amarosa stated that she did write to both Dan Klein and Michael Williams about the date changes for the prom. Expressed concern that the original date of May 22<sup>nd</sup> would be ideal as the following day was a scheduled Teacher Workshop day. When the calendar was changed for the primary day by using the May 22<sup>nd</sup> Teacher Workshop day, she felt that by re-instating the May 22<sup>nd</sup> workshop day and using the March 20<sup>th</sup> workshop day instead, would allow the prom to go back to its original date where all students could go.

#### **B. Board:**

Denise Day attended the Mary Poppins play and it was wonderful. She also attended the reschedule high school concert and said it was amazing.

Tom attended the District Chinese program and also stated that the Terracotta Warrior program at UNH Huddleston Hall was very impressive with artwork from 200 BC.

### **VI. DISTRICT REPORTS:**

#### **A. Assistant Superintendent Reports:**

Sabbatical Committee - Todd Allen updated the Board that Kenny Rotner agreed to be the representative on the Sabbatical Committee.

Kindergarten Registration – He has met with both David Goldsmith and Misty Lowe and developed the letter that is in your packet that outlines the procedure that is being followed for kindergarten registration this year. Registration will run February 3<sup>rd</sup> – February 11<sup>th</sup> at both elementary schools. School placement will be determined

by August 1<sup>st</sup>. Todd suggested that both David and Misty report out on the results of the registration process at a meeting in February.

Strategic Plan Update – Todd broke out the update into three separate categories: Sustainability/World Language/Mental Health.

#### Sustainability:

Todd reviewed the current goal of developing a job description and transition plan for review by advisory committee. He stated that by 2024 the K-12 curriculum will embed sustainability concepts and content to promote an understanding of our World's limited resources, promote sustainability practices and prepare students for college and careers. He stated that the team was formed and meets regularly, focus on single-use plastic, team working to develop a vision for sustainability curriculum and recommendations.

#### World Language:

Todd reviewed the current goal of the World Language Plan as developed by the committee and discussed implications. He stated that the 5-year goal is to be determined, and that the elementary World Language committee completed its work and reported out to the Board in November. The middle and high school World Language department is meeting regularly to review and refine proficiency model.

Denise Day asked what it looked like now in the classroom? Currently is the proficiency model being used in the classroom?

Al Howland stated that he has received feedback from a few parents regarding transition. What happens to them next year? Can they be successful?

Dan Klein asked if the middle and high school World Language teachers meet regularly?

Todd Allen replied that the teachers meet at least monthly and sometimes more than that.

Michael Williams asked what the next step is in the elementary level?

Todd stated that the committee made a recommendation in November to hire a 5<sup>th</sup> grade World Language teacher. Once that is accomplished the Board needs to revisit the Strategic Plan to address priority related to K-4 programs.

Michael Williams responded that the Board needs to take action in the next 6 weeks.

#### Mental Health:

Todd again reviewed the current goal for each school to increase supports at each tier, develop proactive vs. reactive; implement screening and data collection procedures, define criteria for support and ongoing self-assessment. The 5-year goal of using a targeted systematic MTSS Mental Health approach from K-12, student's wellness and

post-secondary aspirations will be supported. The district level mental health team has been formed, have reviewed options for screening tools, and at all levels programming is under review monitoring effectiveness of evidence-based programs.

Tom Newkirk stated that you often hear about the 3 tier system. Are you able to identify these levels easily and their effectiveness?

Todd informed the Board that he could provide a flowchart and a more structured presentation at a later meeting.

Jim suggested that we provide specifics on how teachers are using the MTSS.

**B. Superintendent's Report:**

Tuition Student to ORHS:

Jim informed the Board that he was approached by the Dover Superintendent for permission to tuition in a high school student. This student has been interviewed by Suzanne Filippone and understands the commitment they are looking at by attending the high school. Suzanne is acceptable to allowing in this tuition student.

**Motion to accept ORHS Tuition Student:**

**Denise Day moved to accept the Dover Tuition Student, 2<sup>nd</sup> by Brian Cisneros.  
Motion passed 6-0.**

Update on Principal Search:

Jim explained that he has had three meetings with the Mast Way staff and has collected data to be used during the interview process. We have 9 parents that have requested to be a part of the interview committee and he will use a lottery to decide the committee. The initial screening process will be done by Jim, Todd, Sue and Catherine. The completed packets will be reviewed by the committee the week before February vacation with interviews in March. A copy of the posting is part of your Board packet.

Status of MS Survey with UNH:

Jim explained that he is continuing to work with Andrew Smith and his department on the survey. We received numerous questions from parents and staff. He stated that he will get a draft of the survey to the Board when finished.

Jim also reminded the Board of the February 4<sup>th</sup> Deliberative Session and that a community dinner will be held with childcare, and also a small music presentation will happen before the deliberative session.

**C. Business Administrator:**

Sue Caswell asked if the Board wanted to sign the requested documentation for the Deliberative session at this time. They agreed, and she passed out the paperwork. The Board also stated that they would continue the meeting while they signed.

**D. Student Senate Report:** None

**E. Other:** - None

**VII. DISCUSSION ITEM:** None

### **VIII. ACTIONS**

**A. Superintendent Action Items:** None

**B. Board Action Items:**

**Motion to adopt FY21 budget for Deliberative Session.**

**Brian Cisneros made a motion to adopt FY21 budget for Deliberative Session, seconded by Michael Williams. Motion Approved. Vote 6-0.**

**Motion to approve and sign default budget for Deliberative Session.**

**Brian Cisneros made a motion to approve and sign default budget for Deliberative Session, seconded by Michael Williams. Motion Approved. Vote 6-0.**

**Motion to approve and sign 2020 Warrant Article for Deliberative Session.**

**Brian Cisneros made a motion to approve and sign 2020 Warrant Article for Deliberative Session, seconded by Dan Klein. Motion Approved. Vote 6-0.**

**Motion to approve and sign MS26.**

**Al Howland made a motion to approve and sign MS26 for Deliberative Session, seconded by Dan Klein. Motion Approved. Vote 6-0.**

**Motion to approve ORHS List of Activity Stipends and coach.**

**Denise Day made a motion to approve ORHS List of Activity Stipends and coach, seconded by Brian Cisneros. Motion Approved. Vote 6-0.**

**Motion to approve List of Policies for first read.**

**Revisions/Questions:**

Michael Williams had a question about Policy EBCD – Emergency Closings and stated that there was nothing mentioned about late start. There was a brief discussion by the Board with no changes.

**Denise Day made a motion to approve the List of Policies as a slate for first read, seconded by Brian Cisneros. Motion Approved. Vote 6-0.**

**X. SCHOOL BOARD COMMITTEE UPDATES:**

January 22, 2019

**A. Manifests Reviewed and Approved by Manifest Committee:**

Tom Newkirk and Brian Cisneros reviewed the manifests.

Payroll Manifest #14 \$856,598.07

Vendor Manifest #16: \$1,291,634.99

Michael Williams reminded Tom that they needed a motion for the NHSBA Representative for the 2020 Delegate Assembly.

**Tom Newkirk made a motion to be appointed as the Board Representative for the NHSBA 2020 Delegate Assembly and to use his best judgement to vote on each resolution, seconded by Denise Day. Motion Approved. Vote 6-0.**

**X. PUBLIC COMMENTS:**

Dean Rubine from Lee invited everyone to the Zero Waste Dinner on Earth Day (April 20<sup>th</sup>) here at the high school.

**XI. CLOSING ACTIONS:**

- A. Future Meeting Dates: 2/4/20 – Session I Deliberative – ORHS Auditorium 7:00 PM
- 2/5/20 Regular Board Meeting – ORHS Library 7:00 PM
- 2/18/20 Candidates Night – ORHS C120 7:00 PM
- 2/19/20 Regular Board Meeting – ORHS Library 7:00 PM

**Al Howland made a motion to enter into nonpublic session at 8:09 PM under RSA 91 A:3 II(a), for the Superintendent Evaluation, 2<sup>nd</sup> by Dan Klein. Upon roll call vote the motion passed 6-0.**

**XII. NON-PUBLIC SESSION RSA 91-A:3 II (a) – Superintendent Evaluation  
NON-MEETING SESSION: RSA 91-A:2 I {If Needed}**

**XIII. ADJOURNMENT:**

**Al Howland made a motion to return to public session and adjourn the meeting at 8:30 p.m., 2<sup>nd</sup> by Brian Cisneros. Motion passed 6-0.**

Respectfully Submitted,  
Wendy L. DiFruscio  
Executive Assistant to  
Superintendent of Schools